

## 2014 Liverpool and District Age Group and Swimming Championships Conditions

### 1. Introduction

1.1 The Liverpool and District Age Group and Swimming Championships (hereafter 'the Championships') shall be competed for annually on dates decided by the Liverpool and District Swimming and water association committee (hereinafter called 'the committee' ) and in accordance with the Rules of the L&DSWA, ASA Laws and ASA Technical Rules.

1.2 The organisation of the Championships shall be managed by the L&D SWA committee with powers delegated to a Championship Manager(s)

1.3 The entry fees will be set annually by the committee

1.4 Coaches requiring access to the poolside must be in possession of a Pass issued by L&D SWA.

The fee for 01/02/14 & 08/02/14 is £ 5.00 per pass.

It is mandatory that all Coaches comply with the relevant ASA Child Protection Procedures and have an up to date CRB certificate. (See also section 14 below.)

1.5 Any question or dispute arising from these conditions or disputes related to a matter not covered in these conditions shall be determined by the Championship Manager and may be referred to the committee at a later date.

1.6 ASANWR encourage disability swimmers to compete in these championships subject to their satisfying the conditions set out sections 3 and 4 below.

### 2. 2014 Championships

2.1 The Championships will be held at the Knowsley Lesuire & Culture Park on Saturday 1<sup>st</sup> February 2014 and Saturday 8<sup>th</sup> February 2014

2.2 The closing date for entries will be 3<sup>rd</sup> January 2014

2.3 Entries (for both individual entries and for teams) must be returned no later than this date accompanied by the appropriate fee.

2.4 A swimmer may compete in only one age group in the swimming year the swimming year shall be 1 January to 31 December.

2.5 Entry fees shall be as follows (see also section 7):

- Individual via Sportsystems Entry Manager: £4.50; by any other method £5.00
- Teams via Sportsystems Entry Manager: £6.00 by any other method £6.50

· Additional entries may be accepted at the discretion of the Championship Secretary after the closing date. The Entry Fee for such entries shall be £4.50 per event for individuals and £6.00 for teams.

2.6 Cheques should be made payable to: Liverpool and District SWA and Paper copies are to be sent to: Neil White (Championship Secretary)  
7 Mossgate Grove  
Liverpool, L14 0JT.

### **3. Eligibility for entry**

#### **Individuals**

3.1 The Championships shall be open to eligible swimmers, as defined by the ASA, who are members of clubs affiliated to the Liverpool and District Swimming and Waterpolo association.

3.2 A swimmer must have been a member of the club in whose name he is entered, and registered as such with the ASA at the closing date for entries.

#### **Teams**

3.3 Team events shall be open to all clubs affiliated to the L&DSWA.

3.4 All teams shall consist of four members

3.5 A swimmer entered in the name of one club in the individual events may not compete in the name of another club in the teams events.

3.6 Clubs may enter one or more teams, but members shall swim for one team only.

3.7 For team events a swimmer's age shall be determined as in condition 2.4 above.

#### **4. Disability competitors**

4.1 The general conditions for the L& D Championships shall apply to disability competitors except where varied by any of the following conditions.

4.2 Swimmers (boys and girls) with the indicated classifications will be accepted for the following events.

- Freestyle 50m, 100m, 200m (S1 to S14); 400m (S6 to S14)
- Backstroke 50m (S1 to S14), 100m (S6 to S14)
- Butterfly 50m (S2 to S14), 100m (S8 to S14)
- Breaststroke 50m (SB1 to SB9 and SB11 to SB14), 100m (SB4 to SB9 and SB11 to SB14)
- Individual Medley 200m (SM5 to SM4), 400m (SM5 to SM14)

4.3 All swimmers must:

- Hold a valid British Swimming Functional Ability Card (FAC) OR a valid Certificate of Disability issued by the ASA at the time of entry.
- The FAC or the Certificate of Disability must be presented to the referee before the start of the race in which the competitor is entered. Failure to do so will result in the swimmer being liable to disqualification for non-compliance with the rules for a particular stroke.

4.4 Qualifying times for disability competitors:

- With a FAC are shown in section 13.
- With the Certificate of Disability are the times shown in section 12.

4.5 Personal Care Attendants/Coaches:

- Personal care attendants will only be permitted for swimmers in the following classes: S1, S2, S3, S4 and S11.

- A swimmer in any of these classes may have both a coach and a personal care attendant present. No charge will be applied for personal care attendant poolside passes (see section 14).
- All coaches, chaperones and personal care attendants must conform with the ASA child protection procedures.

4.6 Competition format:

- The competition format will be based on disability inclusion within the able bodied programme.
- All swimmers will be seeded in the heats according to their entry times.
- Disability competitors will be included within the results for their age group.
- There will be no separate disability awards.

**5. The Events**

5.1 The combined Age Group and Swimming Championships shall comprise the following events and distances:-

**Individual Events**

50 metres Backstroke male & female swimmers 9 years to 11 years  
 100 metres Backstroke male & female swimmers 11 years & over  
 200 metres Backstroke male & female swimmers 9 years & over  
 50 metres Breaststroke male & female swimmers 9 years to 11 years  
 100 metres Breaststroke male & female swimmers 11 years & over  
 200 metres Breaststroke male & female swimmers 9 years & over  
 50 metres Butterfly male & female swimmers 9 years to 11 years  
 100 metres Butterfly male & female swimmers 11 years & over  
 200 metres Butterfly male & female swimmers 9 years & over  
 50 metres Freestyle male & female swimmers 9 years to 11 years  
 100 metres Freestyle male & female swimmers 11 years & over  
 200 metres Freestyle male & female swimmers 9 years & over  
 400 metres Freestyle male & female swimmers 10 years & over  
 800 metres Freestyle female swimmers 11 years & over  
 1500 metres Freestyle male swimmers 12 years & over  
 200 metres Ind Medley male & female swimmers 9 years & over  
 400 metres Ind Medley male & female swimmers 12 years & over

**Team Events**

Mens Open 4 x 100 metres Freestyle  
 Mens Open 4 x 100 metres Medley

Ladies Open 4 x 100 metres Freestyle  
Ladies Open 4 x 100 metres Medley

All events shall be swum as HDW.

## 6. Awards

6.1 The top six swimmers in each age group will all receive awards with first, second and third placed swimmers in each individual event awarded gold, silver and bronze medals respectively. The top 3 placed swimmers in the 100M Championships Final will all receive an award, with the winner also receiving a trophy.

6.2 On completion of the Championships the accumulated points in the British Age Group Categories (BAGCAT's) will be published for all swimmers in each Age Group. (See also section 9.)

6.3 The St. Helens Centenary Shield – There are no BAGCAT awards for the 2014 Championships.

## 7. Submission of entries

7.1 The use of Sportsystems Entry Manager for submitting electronic entries is the preferred method for entry to these championships. The necessary Sportsystems entry file can be downloaded from the swimnorthwest website. **The entry filename is '2014 Age Group Championships'**.

7.2 Entry fees for each event shall be:

- Individual entries via Sportsystems Entry Manager: £4.50; by any other method £5.00
- Team entries via Sportsystems Entry Manager: £6.00; by any other method £6.50
- Additional entries may be accepted at the discretion of the Championship Manager after the closing date. The Entry Fee for such entries shall be £4.50 per event for individuals and £6.00 for teams.

7.3 **In addition to the Sportsystems Entry Manager file**, a hard (i.e. paper) copy of an entry form must be submitted **for each swimmer** (see section 16 below) to allow validation of the entry times. This can be sent via email or through the post.

The team entry form (see section 15 below) must also be submitted (for checking purposes) – again this can be sent via email or through the post.  
**Entry times are not required for team events.**

7.4 Entries submitted online will be not accepted until the hard copy of the entry form(s) and entry fee have been received by the Championship Manager.

7.5 Entries, accompanied by the appropriate entry fee must be received by the specified closing date.

7.6 Late entries may be accepted at the discretion of the Championship Secretary. The Entry Fee for such entries shall be £4.50 per event for individuals and £6.00 for teams.

7.7 Qualifying times will be applied to all individual events. There will be no qualifying times for any team events.

7.8 Individual entry times after conversion if necessary (see condition 7.12 below) must be equal to or less than the qualifying time.

7.9 Qualifying times (see separate sheet) must have been achieved at a Licensed Meet at least 12 months prior to the Championships Start date.

7.10 Entry times must be:

- 25m times, or
- 50m times converted to 25m times.

All converted times must use the ASA Equivalent Performance Tables (use of the ASA Tables section on <http://www.pullbuoy.co.uk/times/> is permissible).

**Where times are converted** the second decimal place can be disregarded and entry times should be shown to one decimal place.

7.11 The competitor's club shall be responsible for:

7.12.1 Checking and validating the entry forms and fees.

7.12.2 Entering the information from the entry forms into a database using a computer program (Sportsystems) provided.

7.12.3 Returning the entry files electronically to the Championship Manager.

7.12.4 Returning the completed entry forms (see condition 7.3 above) and a **single** cheque (to cover individual and team entries, and coaches passes).

7.12 Entries will be audited against the rankings published by the ASA and any club may be challenged to demonstrate the authenticity of the information provided.

**THERE WILL BE NO REFUNDS FOR INCORRECT ENTRIES.**

7.13 The Championship Manager reserves the right to correct any time conversion calculations that are found to be incorrect in order that competitors are seeded correctly.

7.14 The Championship Manager reserves the right to restrict entries in the interests of safety, time constraints and to ensure the smooth running of the competition. Where this rule is invoked the swimmers with the fastest submitted times shall take precedence. Events chosen for restriction will be at the discretion of the Championship Manager.

7.15 Submitted entry times shall be used for seeding and rejection purposes as required.

7.16 Refunds will only be given:

7.16.1 Where entrants are denied entry because condition 7.15 above has been exercised.

7.16.2 Where a competitor has to withdraw on medical grounds subject to an appropriate medical certificate being received by the Championship Manager.

7.17 Once an entry has been submitted improved times will not be accepted.

**8. Confirmation of entry**

8.1 Draft programmes will be posted on the Liverpool and District website as soon as possible after the closing date for the competition. These should be used to cross check the accuracy of swimmer entries and to allow any necessary corrections to be made. The final gala programmes will be produced as a result of any corrections that are received. **There will be no subsequent alterations to times, and no late or poolside entries.**

8.2 Clubs will be informed of the reasons for any rejected entries.

## 9. BAGCATs (British Age Group Categories)

9.1 There are no BAGCAT awards for the 2014 Championships.

## 10. Meet procedures

### Heats

10.1 A withdrawal system will be in operation. Competitors or their representatives must inform the organisers at least one hour before the start of the session if they do not intend to swim. Failure to do so can result in the swimmer being excluded for the whole session relating to the Withdrawal (see also section 10.12). Notification may be by email, telephone or text – details will be advised to all competing clubs – or by completing the form shown in section 19 below. There will be no refund of entry fees for such withdrawals unless the withdrawal is for medical reasons in which case an appropriate certificate must be provided.

10.2 Any swimmer who has previously withdrawn can be reinstated before the appropriate closing deadline without penalty.

10.3 Fines:

10.3.1 A fine of £5 will be levied in respect of each competitor/team who fails to withdraw and then does not swim (except in the case of genuine illness or of a proven emergency).

10.3.2 Each 'no show' will be subject to a separate fine of £5.

10.3.3 Fines will be levied on the club which enters a competitor unless the Championship Manager has been advised of any change to the membership status of a competitor.

10.3.4 The individual(s) concerned shall not be eligible to swim in any future L&D event until the fine has been paid.

10.3.5 The individual not be allowed to swim in any further swims in the session and if they do, due to an administrative oversight they shall be stripped of any medal that is to be awarded.

10.4 Heat Start Lists will be made available to clubs as soon as possible after the commencement of the warm-up of each session.



10.5 Heats that culminate in a final shall be spearheaded with the last three heats being cyclically seeded. All heats for HDW events shall be spearheaded.

10.6 Competitors are responsible for presenting themselves to the Competitor's Stewards one event prior to the one in which they are competing. **It is the swimmer's responsibility to be at the start in time for the race.** This applies to both heats and finals.

## Teams

10.7 Each competing club shall declare their intention to swim by submitting to the recorders a list of the names of its swimmers in swim order (see section 17 below) **no later than 11.00am on the respective day of the Championships.** If a team sheet is not received by this time then the team concerned will be considered to have withdrawn from the event.

10.8 If the individuals or swim order is changed after the declaration form has been submitted, another declaration form must be submitted before the event is swum.

10.9 In the event of a race being recalled following a faulty start, the order of swimming may be changed so that another member of the same team swims the first leg. Substitutions may only be made in the case of an emergency. The referee must be informed of any changes.

10.10 A team shall be disqualified if they do not swim in the declared order.

10.11 A team may be withdrawn without penalty at any time up until the start of the event.

## Other

10.12 Any swimmer who withdraws from a heat or from a final of any event on medical grounds will not be allowed to compete again on the same day. However, they may compete on subsequent days, if any, of the championships. If they do not comply with this requirement they will be fined £20 for each event in which they compete.

10.13 A swimmer/team failing to comply with any of the foregoing conditions shall not be allowed to compete in the Championships.

